

CHELWOOD PARISH COUNCIL

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT CHELWOOD VILLAGE HALL, CHELWOOD
ON THURSDAY 6th FEBRUARY 2025 COMMENCING AT 7.30PM**

Present: Cllrs Julie Glynn (Chair), Pat Harrison and Peter Jones; also in attendance
Cllr Sam Ross and Alan Butcher (Clerk)

25/01/1 - Apologies for absence. Cllrs Lucy Sherborne and Alex Scholfield.

25/01/2 - Declarations of Interest: No declarations were made.

25/01/3 - Public Participation:

The Chairman will adjourn the meeting and allow a maximum of 15 minutes for public participation on matters included on the agenda only. No members of the public were present.

- i) Police report – No report had been received.
- ii) Report from Ward Councillor. Cllr Ross reported on the following:
She was keeping a check on the flooding situation and was also in touch with highways on proposed works.
The new Bleed Kit was in hand.
She noted that some actions were in hand concerning the empty house.
She gave a brief update on the Local Plan Reset.

25/01/4 - Confirmation of the Minutes of previous meetings:

- i) That the Minutes of the Meeting held on 5th December 2024 be agreed and signed as a true record. This was so agreed and the minutes were signed by the chairman.

25/01/5 - Parish Council Response to Planning Applications

- i) No applications were received before the publication of this agenda.

25/01/6 - Parish Council Matters.

- i) Highways matters:
 - a) Flooding on A368, Fry's Bottom Lane and other locations. Confirmation of on-going works was awaited; Cllr Harrison had monitored the various areas of recent flooding. He had cleared some debris from the bridge on the A368.
- ii) Matters relating to the Village Hall:
 - b) Works programme and completion for hall roof works. The works would be starting on 10th February 2025 and should be complete by mid-March.
 - c) West of England Rural Fund Community Grant administration. The clerk advised that all monies had to be invoiced and forwarded to WECA by mid-March.

- iii) B&NES Local Plan. The consultation and request for sites continued until 24th March 2025.
- iv) B&NES Licensing Consultation. The clerk had circulated this consultation which was due for return by 28th February 2025. He would review the published documents and respond/report back to councillors as necessary.

25/01/7 - Financial:

- i) Clerks expenses for December and January 2025. £30.20. This was agreed and a cheque raised.
- ii) HMRC Tax payment. £54.00. This was agreed and a cheque raised.
- iii) An invoice had been received from Chelwood Village Hall for use of the hall up to December 2024 totalling £210.00. This was agreed and a cheque raised.
- iv) Interim Accounts to 31st December 2024. These had been circulated; the Bank Reconciliation was signed by Cllr Jones.
- v) Agreement of Budget for 2025/26 and setting of precept. The draft budget had been circulated. The clerk summarized the proposed budget for 2025/26 noting that there was no allowance for new assets or equipment included. In order to maintain satisfactory reserves he proposed that the precept be increased to £4000 (from £3500). It was proposed Cllr Harrison, seconded Cllr Glynn that the budget for 2025/26 as circulated be agreed and the precept set at £4000.00. This was agreed unanimously.
- vi) Payments in connection with WECA Grant to Village Hall. Awaiting commencement of works.

25/01/8 - Matters of Report:

- i) The clerk had circulated information about the Somer Valley Link proposals.
- ii) The clerk had received a request for an update on the Parish Council Nature Recovery Plan. The council had decided previously not to prepare a plan and so no response was required.
- iii) An email from a parishioner regarding a Laurel hedge in the churchyard was discussed. Cllr Harrison to speak to the current villagers who maintained the churchyard.

There being no further business the meeting closed at 8.15pm.

25/01/9 - Date and Time of Future Parish Council Meetings.

Thursday 10th April 2025
Thursday 22nd May 2025 (APCM)
Meetings commence at 7.30pm

Alan Butcher.
Parish Clerk.
11th February 2025
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